

# EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

We are committed to providing a work environment that is free from discrimination. [Organization] prohibits discrimination in employment against any employee or job applicant because of that person's race, color, [religion-optional for religious organizations] sex, national origin, disability, age, or any other legally protected status. If you believe that you or someone else has been subject to discrimination prohibited by this Policy, you immediately should report this to the [title] or your supervisor. Anyone engaging in unlawful discrimination may be subject to discipline up to and including termination. [As a religious institution, [Organization] is permitted and reserves the right to prefer employees or prospective employees on the basis of religion-optional language from religious organizations]

## Reasonable Accommodation

It is also our policy to comply with applicable laws providing for nondiscrimination in employment against individuals with disabilities. An employee who believes he or she has a disability and may require an accommodation must contact the [title].

THIS POLICY WAS RESEARCHED AND DRAFTED BY THE LAW FIRM OF:

RUDER WARE, L.L.S.C.  
RONALD J. RUTLIN, ESQ.  
SARA J. ACKERMANN, ESQ.  
500 THIRD STREET, SUITE 700  
P. O. BOX 8050  
WAUSAU, WI 54403  
715.845.4336  
rrutlin@ruderware.com  
sackermann@ruderware.com

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