Active assailant planning checklist

Name of facility: ____________________________

Person conducting assessment: ____________________________

Date: ____________________________

- Has local law enforcement been asked to conduct a free “security vulnerability assessment” of your buildings and grounds as a way to evaluate the strengths and weaknesses of current security practices at your facility?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Has a formal plan been developed that identifies threats to your organization, including suspicious behaviors, such as violent threats, acting out, unusual behavior, etc.
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Has a reporting mechanism been developed for anonymous reporting and formal reporting of suspicious activities?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Does your security team conduct practice drills on different actions to take in response to various threats that could occur at your worship center?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Are security sweeps and observations conducted before, during and after worship center events by trained staff/volunteers to help detect potential threats involving suspicious people, packages or vehicles?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Have you established a means of communication with members, guests and employees in the event an active assailant enters your facility?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Does your program outline steps for members, guests and employees to take in the event of an active assailant event such as Alert, Lockdown, Inform, Counter and Evacuate?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Have rally points been established and has a communication method been developed to account for all members, guests and employees in attendance?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Have you developed a communication plan to inform the families of members affected, as well as the news media of the event?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________

- Have you identified tasks you must complete after the event to further improve preparedness, planning, response or recovery?
  - Satisfactory
  - Needs Attention
  - Not Applicable

  Action to be taken: ____________________________________________________________