

## Active assailant planning checklist

Name of facility:

Person conducting assessment:

Date:

- ▶ **Has local law enforcement been asked to conduct a free "security vulnerability assessment" of your buildings and grounds as a way to evaluate the strengths and weaknesses of current security practices at your facility?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Has a formal plan been developed that identifies threats to your organization, including suspicious behaviors, such as violent threats, acting out, unusual behavior, etc.**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Has a reporting mechanism been developed for anonymous reporting and formal reporting of suspicious activities?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Does your security team conduct practice drills on different actions to take in response to various threats that could occur at your worship center?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Are security sweeps and observations conducted before, during and after worship center events by trained staff/volunteers to help detect potential threats involving suspicious people, packages or vehicles?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Have you established a means of communication with members, guests and employees in the event an active assailant enters your facility?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Does your program outline steps for members, guests and employees to take in the event of an active assailant event such as Alert, Lockdown, Inform, Counter and Evacuate?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Have rally points been established and has a communication method been developed to account for all members, guests and employees in attendance?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Have you developed a communication plan to inform the families of members affected, as well as the news media of the event?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_
- ▶ **Have you identified tasks you must complete after the event to further improve preparedness, planning, response or recovery?**  
 Satisfactory       Needs Attention       Not Applicable  
 Action to be taken \_\_\_\_\_