

# SAFETY COMMITTEE MEMBERS FORM

➔ Safety Committee meetings shall be scheduled and conducted by the Committee Chairman:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

➔ Education and training needs of our organization will be identified and training conducted by:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

➔ Safety inspections within our organization will be conducted and documented by:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_  
on a  monthly OR  quarterly basis.

➔ Investigations are required on all accidents, including those "near misses" not producing injuries. All accidents and "near misses" within our organization will be investigated and documented by:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

➔ Other Safety Committee members shall include:

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Safety meetings and safety training will be documented and records will be maintained and stored in \_\_\_\_\_  
for a period of 24 months or as required by law or directives.

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